

Checklist for creating good AI prompts

Task

- What do you want the AI to do?

Context

- What is the background information or situation for the task?

Exemplars

- What examples, samples, or illustrations show the expected output?

Persona

- What role or identity do you want the AI to adopt when performing the task?

Format

- How do you want the task presented?

Tone

- What is the mood, vibe, or style you want the AI to adopt in the task?

Adapted from [Elements of a good prompt \(PDF, 100KB\)](#) from the [UQ Science Unlocking your Gen AI Potential module](#).

Check the [AI Student Hub](#) for more information about using AI at The University of Queensland.