Not just books: Make the most of your library

Navigating Learn.UQ

WiFi, Printing and other IT Essentials

Software you need at UQ

Training taster: Data science, creating essays, and presentations
Introduction

Session outline

What is Learn.UQ (Blackboard) and who needs it?

How do we find it?

Walkthrough of a sample course, looking at

• Announcements
• Course Profiles (ECPs)
• Course Staff and Course Help
• Learning Resources
• Assessment
• Discussion Board
Learn.UQ (Blackboard)

What is Learn.UQ?
Online learning management system
• Access course materials
• Submit assessment
Learn.UQ is UQ’s branded application
Blackboard is the software
Both names are used interchangeably

Who is it for?
Coursework students (e.g. undergraduates)

Access
Directly: learn.uq.edu.au
Through my.UQ: portal.my.uq.edu.au
Courses

The welcome screen

Courses is the landing page

Each enrolled course has a site

The left bar shows the global navigation menu

Training Courses and Upcoming Courses are also available
# Pages

These are the global Learn.UQ pages and are not course-specific

<table>
<thead>
<tr>
<th>Page</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Institution Page</td>
<td>UQ details and general links</td>
</tr>
<tr>
<td>Cameron West</td>
<td>Personal details (e.g. email)</td>
</tr>
<tr>
<td>Activity Stream</td>
<td>Notifications from all courses</td>
</tr>
<tr>
<td>Courses</td>
<td>Enrolled courses’ sites</td>
</tr>
<tr>
<td>Organisations</td>
<td>Non-course groups</td>
</tr>
<tr>
<td>Calendar</td>
<td>View all courses’ deadlines</td>
</tr>
<tr>
<td>Messages</td>
<td>Direct messages (not announcements)</td>
</tr>
<tr>
<td>Marks</td>
<td>View all courses’ grades</td>
</tr>
<tr>
<td>Tools</td>
<td>Other tools</td>
</tr>
</tbody>
</table>
Training Course

Follow along with our sample Blackboard course

You need to self enrol:

1. Go to the institution page
2. Under Useful links, press AskUs Blackboard Student Training
3. Click Submit and then OK
4. You should automatically land in the site.

If you no longer see the global navigation menu, you will need to re-enter Blackboard to view other courses.

- Simply type learn.uq.edu.au in the address bar.
- Bookmark this page for future reference.

Accessing the course

In future, you may want to access this course again.

1. Go to Courses
2. Click Training Courses
3. Click AskUs Blackboard Student Training

Note: this course is not connected to your academic grades.
Courses

Every course will generally contain the following pages

<table>
<thead>
<tr>
<th>Page</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Announcements</td>
<td>Communication from staff to students</td>
</tr>
<tr>
<td>Course Profile (ECP)</td>
<td>Formal details of the course, including assessment overview and learning activities</td>
</tr>
<tr>
<td>Course Staff</td>
<td>Contact details for staff members</td>
</tr>
<tr>
<td>Course Help</td>
<td>General help information and links for further support</td>
</tr>
<tr>
<td>Learning Resources</td>
<td>Course materials</td>
</tr>
<tr>
<td>Assessment</td>
<td>Assessment details and submission links</td>
</tr>
<tr>
<td>Discussion Board</td>
<td>An open forum</td>
</tr>
<tr>
<td>Kaltura Media</td>
<td>(Not visible in most courses) A screen recording tool</td>
</tr>
</tbody>
</table>
Announcements

Staff communicate to students via Announcements

This is the landing page for a course.

Posts appear newest on the top

Announcements may or may not be emailed, so check this page regularly.
Electronic Course Profile (ECP)

Electronic Course Profiles contain key course details. Click on one of the Sample Course Profiles to see an ECP.

Courses are required to adhere to their ECPs.

- Here you can find:
  - Course and staff information
  - Required and suggested learning resources
  - Expected learning activities (e.g. lectures, tutorials)
  - Assessment details (including due dates and weightings)
  - Policies and Guidelines
Course Staff and Course Help

**Course Staff**

Contact details for the course coordinator, tutors and other staff is available here.

**Course Help**

Support resources and general links are available here.

Specific, content-related support is often located under Learning Resources.
Discussion Board

An open forum

Here you can create forums, post within them and reply to others.

Some courses make heavy use of Discussion Board, while others are not monitored.

If you do not get a reply, consider contacting staff instead.

Ed Discussion Board

Some courses use Ed Discussion Board as a forum tool.

Typically, there is a distinct link on the course’s Learn.UQ page.

This tool is separate to Learn.UQ’s Discussion Board.
Activity – Discussion Board

Activity – Reply to a post

There are active posts on the Ask Us Blackboard Student Training site which you can interact with.

1. Click “Discussion Board”
2. Click “Orientation and Connect Weeks 2024”
3. Click “Welcome!”
4. Reply to the welcome thread with your favourite food/animal/movie etc.

Everyone with access to the course will be able to view your name and responses
Learning Resources

Course content is found under Learning Resources

This includes

- Lecture recordings (both audio and video)
- Readings (and library course reading lists)
- Links to external resources
- Other materials as necessary (e.g. images, slides)

Learning Resources is often structured with folders

Assessment-related content may also be located in Assessment
Assessment

Assessment details and submission links

Here you may find

- Assessment summaries with due dates and weightings
- Files related to your assessment (e.g. tasksheets)
- Submission links
- Embedded assessment, for example
  - Multiple choice quizzes
  - Short response questions
Activity – Completing Assessment

Activity – Downloading and submitting files

Practice downloading and submitting a piece of assessment.

1. Navigate to “Assessment”
2. Select “Common Assessment Tools”
3. Download the file in “Assessment”
4. Open the file and follow the instructions

To submit a file

1. Select “Blackboard Assessment Submission Example”
2. Select “Upload Files” and “Browse Local Files”
3. Select the file you want to submit and press “OK”
4. Select “Submit”
Learn.UQ is transitioning to a new look

A new version of Blackboard, called Ultra, is slowly being rolled out for UQ courses.

Over the next few years, you will encounter Ultra, which replaces the current course page view.

Ultra courses will have

• A new design
• Increased functionality
• Similar structure

The essentials (e.g. learning resources and assessment) will mostly remain.
Activity – Quizzes

Activity – Completing quizzes (and solving riddles)

In this final activity, have a go at completing a Blackboard quiz about riddles

1. Go to “Assessment”
2. Click on “Riddles”
3. Answer all the questions
4. Press “OK ←” (bottom right)
5. Press “OK ←” again
Contact Us

UQ Library Technology Training
training@library.uq.edu.au
https://web.library.uq.edu.au/library-services/training
Scan & Win!

Library Orientation
Information Session Survey

Tell us about your orientation information workshop experience to win one of six $50 eGift vouchers.